

Certified Dental Technician Continuing Education Requirements

Types of CE

CDTs must accumulate 12 hours of continuing education credit during each one-year renewal cycle. Those requirements are:

- ✓ **One** hour of documented Regulatory Standards from any of the following areas: OSHA/Infection Control; QS/GMP (quality systems/good manufacturing processes); HIV/AIDS; Material Science; Ergonomics; and HIPPA.
- ✓ **Six** hours must be documented Scientific credit (at least three of which must be NBC-approved courses. ADA CERP and AGD PACE approved scientific or technical courses are considered to be NBC-approved.)
- ✓ **Five** hours of any combination of the following: additional documented Scientific or Regulatory Standards credits, Professional Development credits or other non-documented, self-reported credit.

Documented Regulatory Standards Credit: at least 1 hour

Documented Regulatory Standards credits can be earned through instruction on any of the following topics: OSHA/Infection Control; QS/GMP (quality systems/good manufacturing processes); HIV/AIDS; Material Science; Ergonomics; HIPPA; Hazard Communication, Bloodborne Pathogen Standards, Emergency Action Plans, Respiratory Protection, Lockout/Tagout or PPE. Additional courses in this area may be counted towards the documented Professional Development credit requirement.

Documented Scientific Credit: at least 6 hours

Documented Scientific credits include scientific and technical courses or clinics from which the CDT receives documentation of attendance.

At least **three** hours of documented Scientific credits must be earned through attendance at NBC-approved courses. At NBC-approved courses, CDTs should be given a Certificate of Attendance for their own records (to use, if necessary, as a back-up verification of attendance). CDTs should also fill out scan cards at NBC-approved courses, which are returned to NBC by the course providers. The scan cards are then scanned and the information is entered into the database. A record of NBC-approved courses will be included with the CDT's renewal invoice and shall be available on the website. ADA CERP and AGD PACE approved scientific or technical courses are considered to be NBC-approved.

Professional Development Credit: up to 5 hours

Once the Scientific and Regulatory Standards credit requirements are fulfilled, the balance of the CDT continuing education requirements may be earned through documented or non-documented studies. Subjects that enhance performance or knowledge for your laboratory business or skills, but are not specifically scientific or technical in nature, qualify for Professional Development credit. This may be earned through attendance at non-approved or undocumented clinics, independent study of publications or videotapes, or other activities that can be identified as contributing to dental technology skill and knowledge. Topics can include a multitude of subjects. Some of the most common include:

- Management and Finance
- Communication Skills
- Instructional Techniques

CDT's who wish to claim one hour of credit per hour of study in qualifying subjects may submit proof of participation from the program sponsor or a self-attestation requesting credit with a description of the program. If self-study is preferred, topics studied and materials used should be submitted to the NBC with a request for Professional Development credit hours.

Documentation of course completion accepted by the NBC

Listed below are forms of documentation accepted by the NBC for Scientific or Regulatory Standards credits.

- Scan cards returned by providers from NBC-approved Courses (including ADA CERP and AGD PACE scientific or technical courses)
- Signed and dated Certificate of Attendance from NBC-approved course providers (including ADA CERP and AGD PACE scientific or technical courses)
- Signed and dated Letter of Attendance on company letterhead indicating speaker, topic, course date and total number of credit hours claimed
- Provider-supplied verification of passed Quizzes from Technical Articles (1/2 credit hour per quiz passed)
- Provider-supplied verification of passed Quizzes from Technical Education Videotapes/CDs from the Wealth of Knowledge (WOK) Videotape Library.